



3420 N. Santa Fe ▪ Oklahoma City, OK ▪ 73118
(405) 917-1020 ▪ (405) 972-4777 FAX

The Direct Payment Plan will help you in several ways:

- it saves time – fewer checks to write
- helps meet your commitment in a convenient and timely manner – even if you’re on vacation or out of town
- no lost or misplaced statements, your payment is always on time – it helps maintain good credit
- it saves postage
- its easy to sign up for, easy to cancel
- no late charges

Here’s how the Direct Payment Plan works:

You authorize regularly scheduled payments to be made from your checking or savings account. Your payments will be made automatically on the specified day. And you will receive an invoice showing you the dollar amount that was transferred. The transfer of funds will be made 24 hours after you receive your invoice. This will allow time for you to ask billing questions and request changes in applicable.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization

The Direct Payment Plan is dependable, flexible, convenient and easy. This authorization can be canceled at any time with written notice to the company via Fax or U.S. Mail. Complete the authorization form and return it to us.

AUTHORIZATION FOR DIRECT PAYMENT

I authorize _____ and the financial institution named below to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution three days before my account is charged.

(NAME OF FINANCIAL INSTITUTION) (BRANCH)

(CITY) (STATE) (ZIP CODE)

(SIGNATURE) (DATE)

(NAME – PLEASE PRINT)

(ADDRESS – PLEASE PRINT)

Account No. _____ Checking _____ or Savings _____

Financial Institution Routing Number _____
(between these symbols ■ : ■ : on bottom left of your check)

* Please Retain a copy of this for your records. *